

MINUTES  
Safe Passage Board of Director's Meeting  
Tuesday, October 22, 2019  
5:30 PM – Kishwaukee Hospital

Board Members Present: Brian Jackson, Evan King (phone), Michael Kokott (President), Margie Komes (phone), Kristina Lauritzen (Secretary), Nancy Partch (Vice President), Nancy Proesel

Board Members Absent: Art Bingham, Eva Rey, Tarryn Thaden

Guest Present: Christine Kyler

Staff Present: Mary Ellen Schaid

- I. Call to Order**—The meeting was called to order at 5:34 p.m. by President Mike Kokott. Mary Ellen introduced Christine Kyler, the new development officer for Safe Passage.
- II. September 2019 Financials**—Mary Ellen presented the Finance Committee Report.  
  
Motion made, seconded and carried to accept the financial report.
- III. Approval of August 27, 2019, Minutes** – Motion made, seconded, and carried to approve the minutes.
- IV. Approval of September 24, 2019, Minutes** – Motion made, seconded, and to approve the minutes.
- V. ED Report**—Mary Ellen presented the Executive Director's Report.  
  
Motion made, seconded, and carried to accept the ED Report.
- VI. Committee Reports**
  - A. Board Development Committee
    1. Katheryne Russell's name was placed in nomination for Board membership. Motion made, seconded, and carried accept Katheryne as a Board member.
    2. The Committee is working on getting the bylaws updated; once updated, they will be uploaded to the website. The bylaws will reflect changes to the secretary's duties.
  - B. Personnel Committee – no report.

- C. Fund Development Committee – Discussion took place regarding the building project.
  
- VII. Old Business
  
- VIII. Events
  - A. “At the Heart of Gold” Film Screening – Egyptian Theatre, 7:00 p.m., Wednesday, October 30.
  - B. December 2, 6:00, will be the Safe Passage Christmas party for the clients.
  - C. LOVE @ Blumen Gardens – February 21, 2020
  
- IX. Adjournment – Motion made, seconded, and carried to adjourn the meeting at 6:47 p.m.

Respectfully Submitted,  
Kristina Lauritzen