



Safe Passage, INC.

P.O. Box 621 DeKalb, IL 60115

Hotline: 815-756-5228 • Administration: 815-756-7930 • www.safepassagedv.org

Sexual Assault Legal Advocate

Safe Passage has an opening for a full time Sexual Assault Legal Advocate. This position requires a bachelor's degree in human services field required. Candidate will have an understanding of sexual assault and victim-centered services. Candidate must have organizational abilities, good listening skills, and the ability to multi-task. Candidate must be comfortable working within the criminal justice system. Bi-lingual a plus.

The Sexual Assault Legal Advocate educates and assists victims in the effective utilization of the criminal justice system.

The Sexual Assault Legal Advocate will provide support and legal information to all Safe Passage clients; provide legal advocacy, including, but not limited to, the preparation of criminal and civil no contact orders and orders of protection; accompany clients to court for criminal and civil proceedings, remain current on criminal proceedings and keep client informed; attend bond calls and makes information about legal options and Safe Passage services available to victims; maintain relationship with criminal justice resources; remain current on relevant legal issues; provide professional training and institutional advocacy to other agencies and service providers in the county including, but not limited to, police departments and offices within the criminal justice system; and participate in medical on-call and respond to police departments.

Safe Passage offers a generous benefits package including:

- Medical, dental, and vision insurance (minimal cost to employees)
- Short and Long Term Disability
- Life Insurance
- Accident Insurance
- 403B
- Generous PTO package

Send cover letter and resume to Safe Passage, P.O. Box 621, DeKalb IL. 60115 or e-mail to bversluys@safepassagedv.org.